

Trinity Lutheran Church
Executive Council Minutes
September 19, 2016

The meeting was called to order at 7:03 pm by Cheri Carsten and opened with a prayer led by JoLynn Baral.

Quorum was established. Present at the meeting were Cheri Carsten, Paul Jackson, Linda Gold, Vicki Akin, JoLynn Baral, and Kristi Sanderson.

Minutes of the August 8, 2016 meeting were distributed to Board Members and Chairs by email prior to the meeting. After review, a motion to approve the minutes was made and seconded. The motion passed. The minutes will be posted to the church website.

Reports:

Treasurer The current Balance Sheet as of August 31, 2016 and the overall Profit & Loss Budget vs Actual Statement for July 2016 through August 2016 and break-out Profit and Loss Statements were distributed by email prior to the meeting. After review, a motion to approve the August financial reports was made and seconded. The motion passed.

Vicki said that the budget numbers and fiscal year-end financials were completed and approved by the Finance Board. The Council reviewed the consolidated P&L Statement of income and expenses for July 2016 through September 12, 2016. The Statement includes the entire budget amount for the year that is not pro-rated. After review of the miscellaneous over-budget items, a motion to approve the budget and year-end financials was made and seconded. The motion passed.

Board Reports

The Board of Elders and Spiritual Ministries

1. No report. The Elders meeting was not held in September.
2. The next meeting is scheduled for October 8th.

The Board of Financial and Stewardship Ministries

Vicki Akin reported on the September meeting:

1. The budget is completed and the fiscal year-end financial reports were approved by the Board.
2. Cash flow is now okay. Payroll and the new gas line payment are due next week.
3. Cheri signed the one year contract for routine HVAC maintenance that was due on September 15th.

The Board of Property Ministries

Kristi Sanderson discussed project status:

1. The Mel Prothe memorial proposed by Kathy Prothe was discussed. Suggestions included a memorial bench or three red brick columns and end caps with a sturdy connecting rail and an adequate space for plaques. Kristi will follow up with Kathy.
2. The lift station maintenance contract due yearly is overdue. Kristi will try to locate the previous provider or find a new one.
3. The roses and evergreens will be planted at the front of the church.
4. The K-8 playground equipment will be installed soon. A potential dedication when the project is completed was discussed.
5. Tree trimming and juniper pruning/removal is scheduled for next month.
6. Paul Jackson will assist the Property Board with their five-year plan.

The Board of Education Ministries

JoLynn reported on the September meeting:

1. The Board welcomed the new DCE, Angela Erickson, whose focus will be Sunday school and youth groups beginning September 11th. Angela will start Worship on Wednesday (WOW) after the first of the year. She is also planning youth and middle school service retreats. Angela will be the Senior Youth Group leader.
2. The 70th School Anniversary celebration and combined Sunday church service at the school was a great success.
3. The Board is currently reviewing the Employee Handbook.
4. The pre-school staff will attend the *Live to Learn* conference in Greeley.
5. Information about Samaritan's Purse, the shoebox Christmas project, will be available by the first of October.
6. One PTL meeting has been held so far this school year. Katie Groves is looking into starting a class for 2-1/2 year olds next year.
7. There is now a wait list for pre-school and there are twenty three K-8 students currently attending classes.
8. Still need Reading Buddies on Friday mornings.
9. Reaching out to home schoolers for intramural basketball.
10. The Board recommended keeping the school website another year and intend to access more of the available services.
11. The Fall Festival and Chili Cook Off is scheduled for October 28th.
12. Kyle Erickson is planning a Veteran's Day celebration similar to last year's program.
13. Trinity Quilters need vendors for their Fall Bazaar on October 15th.

Old Business:

Paul Jackson found an error in the July 2016 Council Minutes in the Old Business section regarding the assignment of SWOT Goal #7 that was incorrectly noted as SWOT Goal #2. The July 2016 Minutes will be corrected and reposted to the website. A link to the SWOT goals will be established on the website below the Constitution and By Laws link on the Admin page.

New Business:

1. The new church website at www.tlcgreeley.org developed by Margaret Langley is live.
2. JoLynn Baral established a facebook presence for the church at www.facebook.com/tlcgreeley. The page is set up as a religious, non-profit organization and will include a link to the Rocky Mountain District, LCMS website. The page will also include Bible verses, pictures, events, and a link to the church website with the capability of sending email directly to the church office.
3. Paul Jackson made a motion to thank JoLynn for setting up the facebook page. The motion was seconded and the Council thanked JoLynn.

There being no further business to come before the Board, the meeting adjourned at 8:07 pm.

The meeting closed with a prayer led by Paul Jackson.

The next meeting of the Executive Council will be held on October 10th at 7:00 p.m.